

UNIVERSITY OF LA VERNE

COLLEGE OF LAW

EXTERNSHIP APPLICATION

In order to register for an externship for academic credit, please follow these steps:

Read the Directive, apply for an externship, you have received an offer from a pre-approved law office and accepted the offer, complete this form. Submit this form to Professor Diane Uchimiya via e-mail at duchimiya@laverne.edu for approval. Once approved, notify the Registrar and register for the course.

Student's Name: _____ Telephone: _____

Email: _____

Full or Part-time student? _____

Number of semesters you have completed: _____

Anticipated date of graduation: _____

Number of externship units requesting this semester: _____

(** each unit requires 52 hours of work at your placement)

Number of externship credits you earned in previous semesters: _____

For each past externship you have completed, please list the organization's name, number of credits earned, as well as the semester and year of the externship:

Please note potential conflicts of interest arising from past interaction with a particular judge or judges, law firms, other organizations, or any other matter.

Externship Placement Information

Name of Organization: _____
Supervising Attorney: : _____
Title of Supervising Attorney: : _____
E-mail address: : _____
Phone Number: _____
Office Address: _____

Anticipated duties:

Start date: _____ Completion date: _____

Prior externship units completed: _____

Why do you want to do this externship? _____

I have read the Directive and agree to follow its terms.

Student's signature: _____ Date: _____

You may not begin your externship until you have received approval from Professor Uchimiya.

Approved by Professor Diane Uchimiya: _____

Date: _____